

## VACATING PREMISES – CLEANING CHECKLIST

Attention to the following points will assist greatly in obtaining a full bond refund:

<b>General</b>	<input type="checkbox"/>	Clean and wash all walls, skirting and ceiling cornices
	<input type="checkbox"/>	Clean ceilings if required (cobwebs, scuffs, finger prints, etc.)
	<input type="checkbox"/>	Clean doors and handles
	<input type="checkbox"/>	Clean windows (inside and out), window tracks, window sills and fly screens
	<input type="checkbox"/>	Remove scuffs and marks from walls, cupboards, etc.
	<input type="checkbox"/>	Steam clean carpets
	<input type="checkbox"/>	Vacuum and mop flooring
	<input type="checkbox"/>	Clean light fittings (ensure bugs are removed from light shades), light switches, fan controls, power points, etc.
	<input type="checkbox"/>	Clean blinds
	<input type="checkbox"/>	Clean ceiling fans
	<input type="checkbox"/>	Clean air conditioner filters
	<input type="checkbox"/>	Ensure all of your belongings and rubbish is removed from the premises
<b>Kitchen</b>	<input type="checkbox"/>	Clean all drawers, cupboards, and cupboard doors
	<input type="checkbox"/>	Clean inside and outside of oven, door glass, griller, racks, and drip trays
	<input type="checkbox"/>	Clean stove and surrounding area (use stove cleaner such as Cerapol to remove built up carbon from ceramic cooktops)
	<input type="checkbox"/>	Clean rangehood (filters can be removed for cleaning)
	<input type="checkbox"/>	Clean sink and tapware
	<input type="checkbox"/>	Clean dishwasher, including filters and door seals
	<input type="checkbox"/>	Remove any mould removed from ceilings, cornice and walls
	<input type="checkbox"/>	Clean out vanity cupboard and drawers, wipe down shelves and doors
<b>Bathroom</b>	<input type="checkbox"/>	Clean mirror, vanity sink & top, and tapware
	<input type="checkbox"/>	Clean shower screen, floor & wall tiles (including grout), tapware and shower head
	<input type="checkbox"/>	Clean bath tub, tapware and bath surround
	<input type="checkbox"/>	Clean toilet inside and out, toilet seat and top of cistern
<b>Laundry</b>	<input type="checkbox"/>	Clean wash tub and cupboard
	<input type="checkbox"/>	Ensure washing machine tap turned off (if dripping, please let Grants Real Estate know immediately)
	<input type="checkbox"/>	Clean all cupboards
<b>Exterior</b>	<input type="checkbox"/>	Sweep and mop patio/deck/veranda
	<input type="checkbox"/>	Sweep paths and driveway
	<input type="checkbox"/>	Empty rubbish bins
	<input type="checkbox"/>	Ensure wheelie bins are empty
	<input type="checkbox"/>	Mow and edge lawns, weed garden beds